

Inventory to the records of the
TOWN OF FARO

Held at the Yukon Archives



March 1997

Yukon

Education

Libraries and Archives

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March 1977

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Inventory to the records of the Town of Faro
held at the Yukon Archives

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FONDS DESCRIPTION

TOWN OF FARO FONDS. – 1971-1990

Physical Description:

9.57 m of textual records. – 7 photos.

Administrative History:

Faro is located in the central interior of the Yukon Territory. It was established as a result of the development of a lead-zinc mine in the mountains of the Anvil Range. The Village of Faro Ordinance, (*Ordinances of the Yukon Territory*, Chap. 2, 1970 (Third Session), pg. 224) was enacted by the Yukon Council in 1970 to incorporate Faro as a village. This authorized the Commissioner to appoint an Administrator and Advisory Council to conduct the affairs of the municipality on an interim basis until a Mayor and Council could be elected (Sec. 4). During 1970, three administrators were appointed in succession. An Advisory Council of five was established in August of the same year. Municipal elections were held in December, 1970 and the first Council meeting was convened on January 14, 1971. In June 1972, Faro was established as a town under the *Municipal Ordinance*. At this time the Council was expanded to include four aldermen. The population of Faro grew dramatically from 863 in 1971 to 1,250 a year later. There followed a generally steady growth to between 1,600 and 1,700 by the late 1970's. Developments in international mineral markets during 1982 contributed to the first of several temporary closures of the Cyprus Anvil Mine. Since the town is solely dependent on the level of mining activity, closure of the mine left the future of the town in a state of uncertainty. After several short term work periods during which a small number of former employees worked at the mine, the mine was completely shut down in early 1985. During the period 1985 to 1987 when the town's population base was dwindling, the Yukon Government appointed an administrator and three people to an advisory committee to temporarily manage the business affairs of Faro. The Town Manager and Superintendent of Works continued on as employees of the town. This interim structure carried on until elections were held again in January of 1987. After the 1985 closure responsibility for many of the town's services were no longer supported by Cyprus Anvil. The Town of Faro assumed the role of provider for these services. After the mine closure in 1985 the population of Faro dropped to approximately 80. When the mine is open and fully operational the population of Faro stabilizes around 2,000 people. The well-being of Faro is directly affected by the health of the mining activity in the Anvil Range. Each time the mine was forced to shut-down for any extended period of time the population of the town usually decreased significantly.

See Appendix I for a History of Faro.

See Appendix II for a list of individuals involved in the Town of Faro.

Scope and Content:

Fonds consists of the records of the Town of Faro beginning with the first Town Council meeting in 1971. It includes Council records, administrative records and financial records. The records were generated from the administrative and financial activities of the town.

Source of Supplied Title:

Title based on provenance of the fonds.

Arrangement:

The fonds includes the following series: Council, 1971-1987; Administration, 1971-1990; and Finance, 1970-1987.

Restrictions:

Some files containing personal information are restricted.

Accruals:

Further accruals are expected.

General Note:

Previous finding aid completed in 1988. Additional material was received in 1992 and completed 1997. With the addition of more material, series titles were changed to more accurately reflect content. Some subseries were added and existing titles were changed.

Financial Assistance Note:

This project was made possible by financial assistance from the federal government through the National Archives of Canada the Canadian Council of Archives and the Yukon Archives.

Accession Number(s)

84/68, 92/79

SERIES DESCRIPTIONS

COUNCIL. – 1971-1987

Part of:
Town of Faro fonds.

Physical Description:
.77 m of textual records.

Administrative History:
Under the provision of the *Municipal Ordinance* (Sec. 17.2) every municipal council shall consist of a mayor and four aldermen. Faro held its first election in December 1970 and the first council meetings were held on January 14, 1971.

Scope and Content:
This series consists of the records generated from the meetings by the Town Council of Faro. Included are minutes and agendas from Council meetings. Copies of bylaws passed by Town Council are in this series.

Source of Supplied Title:
Title based on the contents of the series.

Arrangement:
This series consists of four sub-series: Council Meetings; By-laws; Oath of Office; and Committees.

Restrictions:
Access to some files with personal information is restricted. See sub-series descriptions for details.

COUNCIL MEETINGS. – 1971-1987

Part of:
Council.

Physical Description:
.25 m of textual records.

Administrative History:
The Town Council met on the second and fourth Wednesday of the month. The meetings were attended by Council Members, the Town Manager/Chief Administrative Officer, Clerk (who recorded minutes) and any of the managers as required to address particular issues. These meetings were open to the public.

Scope and Content:

This sub-series consists of agendas and minutes from council meetings. Agendas and minutes from 1977 to 1981 were not received from the council office of Faro.

Source of Supplied Title:

Title based on content of sub-series.

Arrangement:

Files arranged in chronological order by type of record.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1291, f.8 | Resolutions | 1971-1974 |
| GOV 1291, f.7 | Minutes | 1971 |
| GOV 1291, f.6 | Minutes | 1972 |
| GOV 1291, f.5 | Minutes | 1973 |
| GOV 1291, f.4 | Minutes | 1974 |
| GOV 1291, f.3 | Minutes | 1975 |
| GOV 1291, f.2 | Minutes | 1976 |
| GOV 1291, f.1 | Minutes | 1977 |
| GOV 1292, f.1 | Agendas | 1971-1973 |
| GOV 1292, f.2 | Agendas | 1974 |
| GOV 1292, f.3 | Agendas | 1975 |
| GOV 1292, f.4 | Agendas | 1976 |
| GOV 2928, f. 1 | Agendas - meetings 1982 | 1982 |
| GOV 2928, f. 2 | Agendas - meetings 1983 | 1983 |
| GOV 2928, f. 3 | Agendas - 1983 | 1983 |
| GOV 2975 , f. 9 | Resolutions - financial administration 1983 | 1983 |
| GOV 2928, f. 4 | Agendas and minutes of Council - 1984 | 1984 |
| GOV 2928, f. 5 | Council file | 1984-1985 |
| GOV 2928, f. 6 | Agendas and minutes of Council 1985 | 1985 |
| GOV 2928, f. 7 | Minutes regular meeting of Council 1985 | 1985 |
| GOV 2928, f. 8 | 1986 administrator/advisors meetings | 1985-1987 |

BYLAWS. – 1971-1986

Part of:
Council.

Physical Description:
.125 m of textual records.

Administrative History:
Under the provision of the *Municipal Ordinance* (Sec. 60.1) the council of every municipality shall act in the exercise of its powers and duties by resolution or by bylaw. As such, the Town of Faro passed a number of bylaws.

Scope and Content:
This sub-series consists of original signed and sealed bylaws for the years 1971-1986. The bylaws dealt with issues such as: animal control, motor vehicles, zoning, water and sewer, traffic control signs, authorization to make major purchases and for borrowing money.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
The earlier records, 1971-1976, were kept in binders in chronological order. That order was maintained. The order of the later records was random and have been arranged grouped by subject.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1292, f.5 | Bylaw Book January 1971 - December 1972 contents: includes index, arrangement is numerical and chronological | 1971-1972 |
| GOV 1292, f.6 | Bylaws 1973-1974 | 1973-1974 |
| GOV 1289, f.14 | Dog Bylaws contents: copies of Bylaw 71-2, 72-33, 73-16, 74-5 | 1971-1974 |
| GOV 1292, f.7 | Bylaw Book 1975, 1976, 1977 | 1975-1977 |
| GOV 1292, f.8 | Bylaw copies contents: These records contained copies of original bylaws; only those representing repealed bylaws in this section have been retained: 75-2 and 76-3 | 1975-1976 |
| GOV 2929, f. 1 | Animal control bylaw | 1981-1986 |
| GOV 2928, f. 9 | Bylaws notices and hearings | 1972-1981 |
| GOV 2929, f. 2 | Motor vehicles (bylaws) | 1972 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|-------------------------------|-------------|
| GOV 2929, f. 3 | Taxicab bylaw 71-12 | 1972-1973 |
| GOV 2929, f. 4 | Zoning bylaw preparation 1981 | 1981 |
| GOV 2929, f. 5 | Zoning bylaws and amendments | 1983-1984 |
| GOV 2929, f. 6 | Animal Control Bylaw | 1984-1986 |

OATH OF OFFICE. – 1971-1984

Part of:
Council.

Physical Description:
.02 m of textual records.

Administrative History:
Under the provision of the *Municipal Ordinance* (Sec. 21.1) all elected officials must take the Oath of Office and the Oath of Allegiance prior to taking office. The Oath of Allegiance swears allegiance to the Queen and her successors, according to law. The Oath of Office is a proclamation of Canadian Citizenship, a promise to avoid influence of the Office in regards to contracts, a claim that they did not use bribery or intimidation to gain election and will faithfully perform duties of the office.

Scope and Content:
This sub-series consists of files containing oaths taken by elected officials in 1982 and 1984.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
Files have been sorted alphabetically.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|-------------------------------------|-------------|
| GOV 1289, f.16 | Oaths and Affirmations | 1971-1972 |
| GOV 2954, f. 16 | Murray O. Hampton - oath of office | 1973, 1984 |
| GOV 2954, f. 15 | Harvey S. Byblow - oath of office | 1982-1984 |
| GOV 2954, f. 14 | E. Wayne Smith - oath of office | 1982-1984 |
| GOV 2954, f. 13 | Doris I. Gates - oath of office | 1984 |
| GOV 2954, f. 12 | Balvindar S. Sidhu - oath of office | 1984 |

COMMITTEES. – 1972-1985

Part of:
Council.

Physical Description:
.37 m of textual records.

Administrative History:

Under the provisions of the *Municipal Ordinance* (Sec. 34), the Town Council may appoint committees to look into matters relevant to the administration of the municipality. The following committees were formed at one time: Faro Recreation Board, Board of Health, Emergency Measures Operations (EMO), and the Library Board. Some no longer exist in their original form.

Scope and Content:

This sub-series contains reports produced by Committees appointed by Council.

Arrangement:

Files are arranged alphabetically.

Restrictions:

Some files contain information of a personal nature. Files marked with an 'R' are restricted for 100 years from date the file was created. Please see the Reference Archivist regarding access.

Related Records:

Some files in this sub-series contain reports of the activities of various committees. These files were sorted by committee name rather than by content.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2958, f. 4 | Committee of Council - 1984 | 1984 |
| GOV 2958, f. 5 | Committee To Report On Winter 1980 Animal Control | 1980 |
| GOV 2958, f. 6 | Committees of Council | 1976-1982 |
| GOV 2958, f. 9 | Board of Health | 1972-1974 |
| GOV 2958, f. 10 | Board of Health 1979 | 1979-1982 |
| GOV 2969, f. 2 | E.M.O. disaster plan - Faro | 1973-1985 |
| GOV 2969, f. 1 | E.M.O. - resource list | 1980-1983 |
| GOV 2958, f. 12 | E.M.O. - Steering Committee | 1980-1981 |
| GOV 2960, f. 11 | Minutes - E.M.O. Committee meetings | 1984-1985 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2959, f. 1 | Faro Recreation Board applications and grants - November 1983 | 1983 |
| GOV 2959, f. 2 | Faro Recreation Association correspondence | 1972-1985 |
| GOV 2959, f. 3 | Faro Recreation Board - minutes (vol. 2) - 1983 | 1983 |
| GOV 2959, f. 4 | Faro Recreation Board - R.A.P. (Recreation and Parks) grants | 1983-1985 |
| GOV 2959, f. 7 | Grants - Town of Faro Recreation Board (vol. 2) - 1983 | 1983-1984 |
| GOV 2960, f. 10 | Recreation grant applications 1984 | 1984 |
| GOV 2959, f. 5 | Faro Recreation Board correspondence | 1977-1985 |
| GOV 2959, f. 8R | Health Board - Confidential correspondence | 1977 |
| GOV 2959, f. 9 | Health Board - misc. correspondence (Dec/72 to Nov/75) | 1972-1975 |
| GOV 2956, f. 1 | Health Board - minutes, reports (Dec/73 to Dec/75) | 1973-1975 |
| GOV 2959, f. 10 | Health Board - recruitment | 1976-1977 |
| GOV 2960, f. 3 | Library - financial | 1982-1985 |
| GOV 2960, f. 4 | Library Committee reports (vol. 2) - 1983 | 1983-1985 |
| GOV 2960, f. 12 | Minutes - Library Board 1985 | 1983-1985 |
| GOV 2960, f. 13 | Minutes - Planning and Development 1984 | 1984 |

ADMINISTRATION. – 1971-1990

Part of:
Town of Faro fonds.

Physical Description:
3.8 m of textual records. – 7 photographs.

Administrative History:
Under the provisions of the *Municipal Ordinance* (Sec. 41.1) the Town Council can hire an administrative staff that consists of Chief Administrative Officer (formerly Town Manager), Clerk-Treasurer, Assistant-Clerk, Manager of Recreation & Parks and Manager of Engineering & Public Works.

Scope and Content:
This series consists of files such as business and dog licences; agreements with various companies; reports from the Fire Chief, Health Board and Town Manager; reading files which are copies of letters sent out by the Town Manager; and correspondence on a variety of subjects.

Source of Supplied Title:
Title based on the contents of the series.

Arrangement:
This series consists of the following sub-series: Reading Files, Reports, Licences and Permits, Agreements and Leases, Associations and Boards, and Memos and Correspondence.

Restrictions:
Access to some files with personal information is restricted. See sub-series descriptions for details.

READING FILES. – 1972-1985

Part of:
Administration.

Physical Description:
.7 m of textual records.

Administrative History:
The reading files were created to maintain a complete file of all outgoing correspondence. These files were used for reference purposes.

Scope and Content:
This sub-series consists of copies of correspondence, primarily generated by the Town Manager. A copy of all correspondence that was sent from the office was put on the monthly reading file.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
Files are in chronological order.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|-------------------------------|----------------|
| GOV 1287, f. 2 | Reading File - Volume 1 | Feb-Mar 1972 |
| GOV 1287, f. 3 | Reading File - Volume 2 | Apr-July 1972 |
| GOV 1287, f. 4 | Reading File - Volume 3 | Aug-Dec 1972 |
| GOV 1287, f. 5 | Reading File - #1 | Jan-May 1973 |
| GOV 1287, f. 6 | Reading File - #2 | June-Dec 1973 |
| GOV 1288, f. 1 | Reading File - #3 | Jan-May 1974 |
| GOV 1288, f. 2 | Reading File - #4 | June-Sept 1974 |
| GOV 1288, f. 3 | Reading File - #5 | Jan-June 1975 |
| GOV 1288, f. 4 | Reading File | June-Sept 1975 |
| GOV 1288, f. 5 | Reading File | Oct-Dec 1975 |
| GOV 1289, f. 1 | Reading File | Jan 1976 |
| GOV 1289, f. 2 | Reading File | Feb 1976 |
| GOV 1289, f. 3 | Reading File | Mar 1976 |
| GOV 1289, f. 4 | Reading File | Apr 1976 |
| GOV 1289, f. 5 | Reading File | May 1976 |
| GOV 1289, f. 6 | Reading File | June 1976 |
| GOV 1289, f. 7 | Reading File | July 1976 |
| GOV 1289, f. 8 | Reading File | Aug. 1976 |
| GOV 1289, f. 9 | Reading File | Sept 1976 |
| GOV 1289, f. 10 | Reading File | Oct 1976 |
| GOV 1289, f. 11 | Reading File | Nov. 1976 |
| GOV 1289 f. 12 | Reading File | Dec 1976 |
| GOV 2961, f. 1 | Reading file - January, 1982 | 1982 |
| GOV 2960, f. 2 | Reading file - February, 1982 | 1982 |
| GOV 2961, f. 3 | Reading file - March, 1982 | 1982 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--------------------------------|-------------|
| GOV 2961, f.4 | Reading file - April, 1982 | 1982 |
| GOV 2961, f.5 | Reading file - May, 1982 | 1982 |
| GOV 2961, f.6 | Reading file - June, 1982 | 1982 |
| GOV 2961, f.7 | Reading file - July, 1982 | 1982 |
| GOV 2961, f.8 | Reading file - August, 1982 | 1982 |
| GOV 2961, f. 9 | Reading file - September, 1982 | 1982 |
| GOV 2961, f. 10 | Reading file - October, 1982 | 1982 |
| GOV 2961, f. 11 | Reading file - November, 1982 | 1982 |
| GOV 2961, f. 12 | Reading file - December, 1982 | 1982 |
| GOV 2961, f. 13 | Reading File - January, 1983 | 1983 |
| GOV 2961, f. 14 | Reading File - February, 1983 | 1983 |
| GOV 2961, f. 15 | Reading File - March, 1983 | 1983 |
| GOV 2961, f. 16 | Reading File - April, 1983 | 1983 |
| GOV 2961, f. 17 | Reading File - May, 1983 | 1983 |
| GOV 2962, f. 1 | Reading File - June, 1983 | 1983 |
| GOV 2962, f. 2 | Reading File - July, 1983 | 1983 |
| GOV 2962, f. 3 | Reading File - August, 1983 | 1983 |
| GOV 2962, f. 4 | Reading File - September, 1983 | 1983 |
| GOV 2962, f. 5 | Reading File - October, 1983 | 1983 |
| GOV 2962, f. 6 | Reading File - November, 1983 | 1983 |
| GOV 2962, f. 7 | Reading File - December, 1983 | 1983 |
| GOV 2962, f. 8 | Reading File - January, 1984 | 1984 |
| GOV 2962, f. 9 | Reading File - February, 1984 | 1984 |
| GOV 2962, f. 10 | Reading File - March, 1984 | 1984 |
| GOV 2962, f. 11 | Reading File - April, 1984 | 1984 |
| GOV 2962, f. 12 | Reading File - May, 1984 | 1984 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--------------------------------|-------------|
| GOV 2962, f. 13 | Reading File - June, 1984 | 1984 |
| GOV 2962, f. 14 | Reading File - July, 1984 | 1984 |
| GOV 2962, f. 15 | Reading File - August, 1984 | 1984 |
| GOV 2962, f. 16 | Reading File - September, 1984 | 1984 |
| GOV 2962, f. 17 | Reading File - October, 1984 | 1984 |
| GOV 2962, f. 18 | Reading File - November, 1984 | 1984 |
| GOV 2962, f. 19 | Reading File - December, 1984 | 1984 |
| GOV 2963, f. 1 | Reading file - January 1985 | 1985 |
| GOV 2963, f. 2 | Reading file - February 1985 | 1985 |
| GOV 2963, f. 3 | Reading file - March 1985 | 1985 |
| GOV 2963, f. 4 | Reading file - April 1985 | 1985 |
| GOV 2963, f. 5 | Reading file - May 1985 | 1985 |
| GOV 2963, f. 6 | Reading file - June 1985 | 1985 |
| GOV 2963, f. 7 | Reading file - July 1985 | 1985 |
| GOV 2963, f. 8 | Reading file - August 1985 | 1985 |
| GOV 2963, f. 9 | Reading file - September 1985 | 1985 |
| GOV 2963, f. 10 | Reading file - October 1985 | 1985 |
| GOV 2963, f. 11 | Reading file - November 1985 | 1985 |

REPORTS. – 1972-1988

Part of:
Administration.

Physical Description:
.35 m of textual records.

Administrative History:
The community support functions are for the most part funded by the Town Council. Most of the people involved in the activities of the function are volunteers from the community. Some

of the reports come from salaried positions for functions that are the responsibility of the town, i.e., animal control, Town Manager, and inspectors.

Scope and Content:

Sub-series consists of filed reports from various community support functions within Faro. These include ambulance activity, Fire Chief, Health Board, Town Manager, animal control, and permit inspections.

Source of Supplied Title:

Title based on content of sub-series.

Arrangement:

All files have been sorted alphabetically.

Related Records:

Files containing activity reports may be found in other sub-series, i.e., Memos and Correspondence. Search by name of group or creator of files.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1289, f. 21 | Fire Department reports | 1972 |
| GOV 1290, f. 1 | Ambulance reports | 1974 |
| GOV 1290, f. 4 | Ambulance reports contents: yearly summary and individual reports | 1975 |
| GOV 1290, f. 7 | Ambulance trip reports | 1976 |
| GOV 2954, f. 17 | Ambulance trip reports - 1982 | 1982 |
| GOV 2954, f. 18 | Ambulance trip reports - 1983 | 1983 |
| GOV 2954, f. 19 | Ambulance trip reports 1984 | 1984 |
| GOV 2955, f. 1 | Animal control reports - 1984 | 1984 |
| GOV 2955, f. 2 | Building and inspection reports - 1984 | 1983-1985 |
| GOV 2955, f. 3 | Building inspection reports to 1983 | 1973-1982 |
| GOV 2955, f. 4 | Callout and Overtime reports 1983 | 1983 |
| GOV 2955, f. 15 | Fire reports (copies) Fire Marshall's office | 1974-1983 |
| GOV 2955, f. 5 | Completed fire reports - 1985 | 1985 |
| GOV 2955, f. 8 | Fire Chief's reports 1974 | 1972-1981 |
| GOV 2955, f. 6 | Fire Chief's reports - 1982/83 | 1982-1983 |
| GOV 2955, f. 7 | Fire Chief's reports - 1984 | 1984 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2955, f. 9 | Fire Chief's reports 1985 | 1985 |
| GOV 2955, f. 11 | Fire practice reports - 1978 | 1978-1981 |
| GOV 2955, f. 12 | Fire practice reports - 1979/80 | 1979-1981 |
| GOV 2955, f. 13 | Fire practice reports - 1982 | 1982 |
| GOV 2955, f. 14 | Fire practice reports - 1983 | 1983 |
| GOV 2955, f. 10 | Fire Department practice reports 1984 | 1984 |
| GOV 2956, f. 2 | Health Inspector - inspection reports 1977 | 1971-1984 |
| GOV 2956, f. 3 | Inspection reports - Gasoline Handling Ordinance | 1974-1975 |
| GOV 2956, f. 4 | Inspections - plumbing and sewer | 1974-1976 |
| GOV 2956, f. 5 | Monthly report to Town Manager 1988 | 1988 |
| GOV 2956, f. 6 | Superintendent reports | 1985-1988 |
| GOV 2956, f. 7 | Supt. of Works reports - 1985 | 1985 |
| GOV 2956, f. 8 | Town Manager's reports to Council 1983/84 | 1983-1984 |
| GOV 2956, f. 9 | Town Managers reports to Council - 1985 | 1985 |
| GOV 2956, f. 10 | Town Planning Advisory Comm. reports | 1971-1984 |
| GOV 2956, f. 11 | Works Foreman's reports 1971, 1972, 1973, 1974, 1975 - 1981 | 1971-1981 |

LICENCES AND PERMITS. – 1972-1988

Part of:
Administration.

Physical Description:
.3 m of textual records.

Administrative History:
Under the provision of the *Municipal Ordinance* (Sec. 123, 2 a), the Council is granted the power to require an owner or operator of a business to hold a valid licence for the carrying on of such business. The Town Council may also, by the passing of a bylaw, require the dog owners to obtain a town licence to own the dog.

Scope and Content:

This sub-series contains files of business licences and permits granted to various individuals and businesses, dog licences and taxi-cab licences.

Arrangement:

Sub-series is arranged alphabetically by the type of permit or license: Building, Business, Development, Dog, Moving, Taxicab, and Timber.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2591, f. 14 | Building permits | 1972 |
| GOV 2591, f. 15 | Building permits - applications | 1975-1981 |
| GOV 2591, f. 16 | Building permits - applications 1981/82 | 1981-1983 |
| GOV 2952, f. 1 | Building permits - issued | 1974-1980 |
| GOV 2952, f. 2 | Building permits fees remitted | 1976-1984 |
| GOV 2952, f. 3 | Building permits issued - 1981 | 1981 |
| GOV 2952, f. 4 | Building permits issued - 1982/83 | 1982-1983 |
| GOV 2952, f. 5 | Building permits issued - 1984 | 1983-1985 |
| GOV 2977, f. 6 | Tintina subdivision - sewage disposal permits issued | 1980 |
| GOV 2978, f. 3 | William Grant - building permit appeal | 1976 |
| GOV 1289, f. 22 | Business Licenses contents: list of businesses, copies of licenses (#1-106) and related correspondence | 1972 |
| GOV 1290, f. 2 | Business Licenses contents same as vol. 1289, file 22; licenses #107-230 (refer to file 5 below for list of businesses) | 1974 |
| GOV 1290, f. 5 | Business Licenses | 1975 |
| GOV 1290, f. 8 | Business Licenses contents: listing and licenses #340-352 and 353-449 inclusive | 1976 |
| GOV 2952, f. 6 | Business Licences 1981 | 1981 |
| GOV 2953, f. 1 | Business licenses - 1985 | 1985 |
| GOV 2953, f. 2 | Business Licenses 1983 | 1983 |
| GOV 2953, f. 3 | Business Licenses 1984 | 1984 |
| GOV 2953, f. 4 | Business licenses 1988 | 1988 |
| GOV 2954, f. 1 | Inter-municipal business licenses approved - 1985 | 1985 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2953, f. 9 | Development permits - applications | 1974-1975 |
| GOV 2953, f. 10 | Development permits - issued | 1974-1976 |
| GOV 2953, f. 11 | Dog licenses 1986 | 1986 |
| M-21 | 1972 Village of Faro Dog Tag location: Miscellaneous objects | 1972 |
| GOV 2951, f. 1 | 1979 dog tags - 1978 post office box #'s and names | 1978-1979 |
| GOV 2954, f. 9 | Moving permits | 1976-1978 |
| GOV 2954, f. 10 | Taxi-cab license applications | 1974-1982 |
| GOV 2977, f. 5 | Timber permits | 1976-1985 |

AGREEMENTS AND LEASES. – 1971-1984

Part of:
Administration.

Physical Description:
.25 m of textual records.

Administrative History:
Under the provision of the *Municipal Ordinance* (Sec. 129.1.A) the municipality may acquire, sell, hold or lease real property for municipal purposes.

Scope and Content:
This sub-series consists of files that contain agreements for sale of property in Faro, leases for property, and union contracts.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
All files have been sorted alphabetically.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2951, f. 2 | Agreement - 1974 Cyprus Anvil housing development | 1975 |
| GOV 2951, f. 3 | Agreement - A.E.S. WAE 78/28 | 1978 |
| GOV 2951, f. 4 | Agreement - Arena Concession (Town of Faro and Nor-Can Industries) | 1980 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2951, f. 5 | Agreement - arena concession - 1984 (Town of Faro and Surinder Kumar) | 1982-1984 |
| GOV 2951, f. 6 | Agreement - Atmospheric environ. serv. (Town of Faro and Jorg Schneider) | 1980 |
| GOV 2951, f. 7 | Agreement - housing rental - 148 Dawson (Cyprus Anvil and Town of Faro) | 1977 |
| GOV 2951, f. 8 | Agreement - lot 92 Andreas Krebs Cont. | 1975-1977 |
| GOV 2951, f. 9 | Agreement - Town of Faro and E.L. Maintenance - lot 75 | 1979-1981 |
| GOV 2951, f. 10 | Agreement - Town of Faro and Cyprus Anvil - lot 43 | 1978-1979 |
| GOV 2951, f. 11 | Agreements - 1976 C. N. telephone service trailer court | 1975 |
| GOV 2951, f. 12 | Airport - MOT and YTG agreement | 1974 |
| GOV 2953, f. 5 | Collective agreement - Mar. 18/80 to Mar. 17, 1982 | 1980-1982 |
| GOV 2953, f. 6 | Collective Agreement - March 18, 1982 to March 17, 1983 | 1982-1983 |
| GOV 2953, f. 7 | Collective bargaining - 1982 | 1982 |
| GOV 2953, f. 8 | Contract - Northwestel (WES-F-1) 931 Wescom alerting system | 1982-1983 |
| GOV 2960, f. 2 | Humane society file | 1977-1980 |
| GOV 2972, f. 7 | Land - sale agreement | 1971-1984 |
| GOV 2954, f. 2 | Lease #146 - Cinecom Investments parallel to lot 77 | 1976 |
| GOV 2954, f. 3 | Lease #162 - Wm. Grant Lot 75 | 1974-1976 |
| GOV 2954, f. 4 | Lease Cyprus Anvil Mining Corp. lease lot 43 | 1971-1976 |
| GOV 2954, f. 5 | Leases - Cyprus Anvil Lease 82, Lot 92A (helicopter site) | 1973-1979 |
| GOV 2954, f. 6 | Leases - general correspondence | 1976-1977 |
| GOV 2954, f. 7 | Leases - general correspondence | 1972-1976 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2954, f. 8 | Leases - lease #120 Cyprus Anvil Lease 156 | 1975-1976 |
| GOV 2954, f. 11 | Union contract copy - Town manager | 1977-1979 |

ASSOCIATIONS AND BOARDS. – 1971-1988

Part of:
Administration.

Physical Description:
.6 m of textual records.

Scope and Content:
This sub-series consists of minutes, agendas, reports, correspondence of a variety of associations, boards, clubs and societies.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
Files are in alphabetical order.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2957, f. 1 | Association of Yukon Communities 1979-1984 | 1979-1984 |
| GOV 2957, f. 2 | Association of Yukon Communities 1985 | 1985 |
| GOV 2957, f. 3 | A.Y.C. Jan. to June 1986 | 1986 |
| GOV 2957, f. 4 | A.Y.C. July to Dec. 1986 | 1986 |
| GOV 2958, f. 1 | AYC - Management Committee - Economic Development Planning | 1986 |
| GOV 2958, f. 2 | A. Y. C. Benefit Plan (Coles Group) 1984 | 1984 |
| GOV 2958, f. 3 | Canada Works Project - Faro Lions Club | 1978-1981 |
| GOV 2967, f. 3 | Chamber of Commerce | 1985-1987 |
| GOV 2958, f. 7 | Community Assistance recreation grants | 1984-1985 |
| GOV 2958, f. 8 | Community Services Librarian (vol. 2) - 1983 | 1983-1985 |
| GOV 2958, f. 11 | ELKS, Faro Lodge #536 | 1977-1980 |
| GOV 2970, f. 15 | Health Brief - March 11, 1974 | 1974 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2958, f. 13 | Faro Assn. Children with Learning Disabilities | 1977 |
| GOV 2958, f. 14 | Faro Chamber of Commerce | 1972-1985 |
| GOV 2960, f. 1 | Humane Society | 1988 |
| GOV 2975, f. 14 | Royal Canadian Legion lot 92 | 1971-1985 |

MEMOS AND CORRESPONDENCE. – 1971-1989

Part of:
Administration.

Physical Description:
1.6 m of textual records. – 7 photographs.

Scope and Content:

This sub-series consists of files that contain memos sent between several of the administrative functions, i.e., Town Manager to Town Council and Town Council to Fire Department. Other files contain correspondence between the Town of Faro and a variety of businesses and organizations. Mixed into this series are reference files arranged by subject.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
Files are in alphabetical order.

Restrictions:
Some files contain information of a personal nature. Files marked with an 'R' are restricted for 30 years from date file was created. Please see the Reference Archivist regarding access.

General Note:
Files previously in sub-series called Subject Files.

Selection Note:
Files labelled with an individuals name and related to a bylaw offence were not retained. Files related to the purchasing of dog licences were not retained.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------------------|--|-------------|
| PHO 264, Acc. # 84/068-3 | <i>Photograph</i> : Composite photograph of horserace and winner of The Faro Purse at Exhibition Park, Vancouver, B.C. June 19, 1971 | 1971 |
| GOV 1289, f. 13 | Untitled File contents: Correspondence - miscellaneous | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1289, f. 15 | Untitled File contents: Name street contest layout of Faro streets | 1971 |
| GOV 1289, f. 17 | Outstanding Correspondence | 1971 |
| GOV 1293, f. 1 | Untitled Stenographers Note Books contents: includes notes of Council meetings and early drafts of letters; there are also numerous computations throughout | 1971-1972 |
| GOV 1289, f. 19 | Department Travel and Information | 1972 |
| GOV 1289, f. 20 | Faro Volunteer Fire Department contents: fees for practices and fires compiled monthly by volunteer's name | 1972 |
| GOV 1289, f. 23 | Correspondence - Miscellaneous | 1973 |
| GOV 1289, f. 24 | Workmen's Compensation (Yukon) | 1973 |
| GOV 1290, f. 3 | Correspondence - Miscellaneous contents: June 1974 through Dec. 1975 | 1974 |
| GOV 1290, f. 6 | Untitled file contents: correspondence - miscellaneous with notation copies of letter for Council effective as of July 23, 1975 | 1975 |
| GOV 2964, f. 1 | Land regulations | 1979-1981 |
| GOV 2964, f. 2 | 1972 Pontiac hearse (purch. 1985) | 1981-1989 |
| GOV 2964, f. 3 | 1985 Works memos | 1985 |
| GOV 2964, f. 4 | Abandoned and junked vehicles | 1982-1984 |
| GOV 2964, f. 5 | Air regulations (municipalities) | 1972-1974 |
| GOV 2964, f. 6 | Airport - Mars II installation | 1979 |
| GOV 2964, f. 7 | Airport administration (volume 2) | 1982-1984 |
| GOV 2964, f. 8 | Airport attendant services (Schneider, Jorge) | 1978-1985 |
| GOV 2964, f. 9 | Airport upgrading project 1979 | 1979-1981 |
| GOV 2964, f. 10 | Ambulance - general correspondence | 1972-1984 |
| GOV 2964, f. 11 | Animal control - correspondence and old bylaw copies | 1976-1978 |
| GOV 2964, f. 12 | Animal control - special applications | 1978 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2964, f. 13 | Animal control general correspondence | 1974-1984 |
| GOV 2965, f. 1 | Annual clean-up 1982 | 1982 |
| GOV 2951, f. 13 | Applications for funds - C.A.P. | 1975-1981 |
| GOV 2965, f. 2 | Arena - Administration | 1976-1982 |
| GOV 2965, f. 3 | Arena - public skating 1981/82 season | 1981-1982 |
| GOV 2965, f. 7 | Arena Public Skating - 1983/84 Season | 1983-1984 |
| GOV 2965, f. 4 | Arena - User Group Advance Payments October/83 to March/84 | 1983-1984 |
| GOV 2965, f. 5 | Arena commission minutes | 1977-1984 |
| GOV 2965, f. 6 | Arena concession | 1976-1982 |
| GOV 2966, f. 1 | Arena scheduling | 1981-1982 |
| GOV 2966, f. 2 | Arena supervision | 1976-1981 |
| GOV 2966, f. 4 | Auditors - Jan., 1979 - 1984 | 1979-1984 |
| GOV 2966, f. 3 | Auditors - 1985 | 1985 |
| GOV 2966, f. 5 | Ball diamond | 1970-1980 |
| GOV 2966, f. 6 | Bridge repairs - special funding | 1983 |
| GOV 2966, f. 7 | Bug Problem | 1977 |
| GOV 2966, f. 8 | Buildings proposals - 1984 | 1984-1985 |
| GOV 2966, f. 9 | Bylaw enforcement | 1977-1981 |
| GOV 2966, f. 10 | Bylaws correspondence | 1974-1985 |
| GOV 2966, f. 11 | C.M.H.C. - housing programs | 1981 |
| GOV 2966, f. 12 | C.N.T. (Canadian National Telecommunications) general correspondence | 1972-1982 |
| GOV 2967, f. 1 | Cablevision - 1981 | 1981-1982 |
| GOV 2967, f. 2 | Census | 1972-1982 |
| GOV 2967, f. 5 | Cinecom investments limited | 1977-1978 |
| GOV 2967, f. 6 | Complaints | 1981-1985 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-------------------------|--|-------------|
| GOV 2967, f. 7 | Conservation & renewable energy office | 1981-1984 |
| GOV 2967, f. 8 | Consumer cost survey | 1978 |
| GOV 2967, f. 9 | Correspondence - commissioner's office | 1979-1983 |
| GOV 2967, f. 10 | Correspondence - Cyprus Anvil Vol. I (1976-1982) | 1976-1982 |
| GOV 2968, f. 1 | Correspondence - Cyprus Anvil Vol. II (1983-) | 1983-1985 |
| GOV 2968, f. 2 | Correspondence - miscellaneous (1985 -) | 1985 |
| GOV 2968, f. 3 | Correspondence - miscellaneous (Vol. 3) - 1983/84 | 1983-1984 |
| GOV 2968, f. 4 | David Crombie visit - Tues., Oct. 23, 1984 | 1984 |
| PHO 221, f. 2 (#1-6) | <i>Photographs</i> : six colour photographs of banners and posters protesting closure of the Cyprus Anvil mine during David Crombie's (Minister of Indian and Northern Affairs Canada) visit to Faro | 1984 |
| GOV 2968, f. 5 | Department of Energy, Mines and Resources | 1972 |
| GOV 2968, f. 6 | Department of Fisheries | 1982 |
| GOV 2968, f. 7 | Department of National Revenue sales tax | 1971-1972 |
| GOV 2968, f. 8 | Department of Municipal and Community Affairs Volume 4 - 1983 | 1983-1985 |
| GOV 2968, f. 9 | DIWA Holdings Ltd.- apartment proposal - 1981 | 1981 |
| GOV 2968, f. 10 | E.L. Maintenance and Construction Ltd. (Ed Lambkin) | 1977 |
| GOV 2969, f. 3 | Employee - dental health plan | 1978 |
| GOV 2969, f. 4 | Employee - group insurance and benefit plan | 1982-1983 |
| GOV 2969, f. 5 | Employee housing [& Alcohol & Drug Program] | 1977-1979 |
| GOV 2969, f. 7 | Energy conservation | 1982 |
| GOV 2969, f. 8 | Engineering - miscellaneous 1983 | 1982-1983 |
| GOV 2969, f. 9 | EPEC Consulting Western Ltd. - general correspondence | 1977-1978 |
| GOV 2969, f. 10 | Equipment unit numbers and rental rates | 1976-1980 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2970, f. 1 | Faro airport attendant and weather observing Faro ATB (airport terminal building)- tender documents | 1977 |
| GOV 2970, f. 2 | Faro cottage hospital | 1977 |
| GOV 2970, f. 3 | Faro Fellowship Baptist church | 1977 |
| GOV 2970, f. 4 | Faro Nursing Station - proposed additions and renovations | 1977 |
| GOV 2970, f. 5 | Faro Nursing Station proposed addition and renovations | 1977 |
| GOV 2970, f. 6 | Faro Nursing Station proposed addition and renovations | 1977 |
| GOV 2959, f. 6 | Federal Interior-Departmental Co-Ordinating Committee | 1978-1981 |
| GOV 2970, f. 7 | Fire Department - general correspondence - 1972-1984 | 1972-1984 |
| GOV 2970, f. 8 | Fisheries branch - petition | 1988 |
| GOV 2970, f. 9 | Fuel Prices - correspondence | 1983-1984 |
| GOV 2970, f. 10 | General files - letters to violators, reports, etc. | 1977-1979 |
| GOV 2970, f. 11 | Government of Yukon - cabinet | 1980-1985 |
| GOV 2970, f. 12 | Government of Yukon correspondence - copies | 1983-1984 |
| GOV 2970, f. 13 | Grants - miscellaneous | 1981-1982 |
| GOV 2970, f. 14 | Gymnasium floor cover | 1988 |
| GOV 2970, f. 16 | Helicopter pad site | 1978 |
| GOV 2971, f. 1 | Housing and license lists | 1976-1979 |
| GOV 2971, f. 2 | Housing rental units - general | 1983 |
| GOV 2971, f. 3 | Insurance - construction equipment | 1980-1984 |
| GOV 2971, f. 4 | Insurance - Council and employees liability | 1983 |
| GOV 2971, f. 5 | Insurance - employee bonding | 1976-1984 |
| GOV 2971, f. 6 | Insurance - employee pension 1985 | 1985 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2971, f. 7 | Insurance - Excelsior Life Ins. Co. salary continuance plan | 1973-1982 |
| GOV 2971, f. 8 | Insurance - fire policy | 1975-1982 |
| GOV 2971, f. 9 | Insurance - fire policy (housing) | 1980-1983 |
| GOV 2971, f. 10 | Insurance - general correspondence (Reed Stenhouse) | 1977-1984 |
| GOV 2971, f. 11 | Insurance - liability policy | 1975-1983 |
| GOV 2971, f. 12 | Insurance - Long Term Disability (travelers) | 1981-1982 |
| GOV 2971, f. 13 | Insurance - motor vehicle policy | 1977-1983 |
| GOV 2972, f. 1 | Insurance - T. A. Firth General Correspondence | 1976 |
| GOV 2972, f. 2 | Insurance - Travelers Employee Group Policy | 1976-1983 |
| GOV 2972, f. 3 | Insurance - Travelers of Canada correspondence | 1973-1981 |
| GOV 2972, f. 4 | Insurance - umbrella liability | 1981-984 |
| GOV 2972, f. 5 | Internal Union of Operating Engineers Local 115 | 1977-1984 |
| GOV 2972, f. 6 | Johnson Lake subdivision 1978 | 1978 |
| GOV 2972, f. 8 | Land disposal policy - Faro | 1973-1983 |
| GOV 2972, f. 9R | Lay-offs - 1983 | 1983 |
| GOV 2972, f. 10 | Legal - Alda Enterprises Ltd. (liability suit) | 1974-1982 |
| GOV 2972, f. 11 | Legal - Bylaws (correspondence) | 1971-1975 |
| GOV 2973, f. 1 | Legal - Faro Hotel stabilization (Alda Enterprises ltd.) | 1974-1979 |
| GOV 2973, f. 3 | M.L.A. correspondence Maurice Byblow | 1977-1984 |
| GOV 2973, f. 4 | Memos to Council 1983 | 1983 |
| GOV 2973, f. 5 | Memos to Council 1984 | 1984 |
| GOV 2973, f. 6 | Memos to Council 1985 | 1985 |
| GOV 2973, f. 7 | Memos to employees - 1983 and 84 | 1983-1984 |
| GOV 2973, f. 8 | Memos to Fire Department | 1981-1983 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2973, f. 9 | Memos to shop steward 1985 | 1984-1985 |
| GOV 2973, f. 10 | Memos to works foreman 1984 | 1984 |
| GOV 2973, f. 11 | Memos to/from works foreman - 83 | 1981-1983 |
| GOV 2973, f. 12 | Minister of Municipal and Community Affairs | 1979 |
| GOV 2960, f. 5 | Minutes - Public Works 1984 | 1984 |
| GOV 2960, f. 6 | Minutes - Public Works 1985 | 1985 |
| GOV 2960, f. 7 | Municipal Officers' Association | 1973-1980 |
| GOV 2960, f. 9 | Public Works committee | 1977-1982 |
| GOV 2973, f. 13 | Municipal finance ordinance | 1982-1985 |
| GOV 2960, f. 8 | <i>Municipal Ordinance</i> changes and amendments | 1977 |
| GOV 2974, f. 1 | Municipal planning | 1984 |
| GOV 2974, f. 2 | Municipal statistics conference | 1975 |
| GOV 2974, f. 3 | N.C.P.C. - general correspondence | 1977-1984 |
| GOV 2974, f. 4 | N.C.P.C. general correspondence (1985 -) | 1975-1985 |
| GOV 2974, f. 5 | New bank account numbers 1985 | 1985 |
| GOV 2974, f. 6 | News releases 1981 | 1981 |
| GOV 2974, f. 7 | Notes | 1985-1986 |
| GOV 2974, f. 8 | Nursing Station plans and correspondence | 1974-1977 |
| GOV 2974, f. 9 | Painting schemes for facilities and misc. | 1989 |
| GOV 2974, f. 10 | Parks | 1974-1981 |
| GOV 2974, f. 11 | Post Office | 1981-1983 |
| GOV 2974, f. 12 | Pound shelter | 1978 |
| GOV 2974, f. 13 | Power Rate Relief Program - application | 1982 |
| GOV 2975, f. 1 | Protective services | 1984 |
| GOV 2975, f. 2 | Public notices 1985 | 1985 |
| GOV 2975, f. 3 | Public Works | 1981-1982 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2975, f. 4 | Quarrying regulations | 1977-1981 |
| GOV 2975, f. 5 | R.C.M.P. detachment - Faro | 1976-1983 |
| GOV 2975, f. 6 | R.C.M.P. police detachment cell addition 1987 and relocation of existing unit | 1987 |
| GOV 2975, f. 7 | Recreation roads | 1976-1978 |
| GOV 2975, f. 8 | Refuse collection | 1972-1984 |
| GOV 2975, f. 10 | Retrofit - Town Shop | 1984 |
| GOV 2975, f. 11 | Revenue Canada - excise | 1975 |
| GOV 2975, f. 12 | Road signs - catalogues - locations of signs in Faro | 1977 |
| GOV 2975, f. 13 | Roads - access roads re-alignment | 1981 |
| GOV 2975, f. 15 | Sales and excise tax correspondence | 1984 |
| GOV 2975, f. 16 | School | 1981 |
| GOV 2975, f. 17 | School tax remittance record 1971 | 1977-1983 |
| GOV 2975, f. 18 | Sewer mains - flushing | 1978 |
| GOV 2975, f. 19 | Shelter | 1979-1980 |
| GOV 2975, f. 20 | Sidewalks | 1977-1979 |
| GOV 2975, f. 21 | Snowmobiles, motorcycles ...regulating of | 1972-1975 |
| GOV 2975, f. 22 | Softball diamond | 1979-1980 |
| GOV 2975, f. 23 | Soil survey and land evaluation - Faro | 1981 |
| GOV 2975, f. 24 | Squatters | [197?] |
| GOV 2976, f. 1 | Staff training | 1975-1977 |
| GOV 2976, f. 2 | Starlite Theatres Ltd. | 1973 |
| GOV 2976, f. 3 | Statistics Canada | 1984 |
| GOV 2976, f. 4 | Stats Canada - employment and payrolls | 1986-1988 |
| GOV 2976, f. 5 | Stats Canada - misc. | 1985-1988 |
| GOV 2976, f. 6 | Street maintenance - calcium chloride treatment | 1977-1980 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-------------------|---|-------------|
| GOV 2976, f. 7 | Surface drainage improvements - Special Funding (Del Van Gorder School) | 1983-1984 |
| GOV 2976, f. 8 | Surface treatment conferences 982-01 | 1982 |
| GOV 2976, f. 9 | Surplused equipment 1984 | 1984 |
| GOV 2976, f. 10 | Surveyor general - reference plans and maps | 1978 |
| GOV 2976, f. 11 | Swimming pool | 1977-1984 |
| GOV 2976, f. 12 | T.A. Associates - employee benefits | 1983 |
| GOV 2976, f. 13 | T.D. bank - correspondence | 1974-1977 |
| GOV 2977, f. 1 | Tax lien procedure - Alda Enterprises Limited | 1976 |
| GOV 2977, f. 4 | Territorial Council - correspondence | 1974 |
| GOV 2977, f. 7 | Tourism | 1984 |
| GOV 2977, f. 8 | Town crest | 1972-1974 |
| GOV 2977, f. 9 | Town crest registration | 1981-1984 |
| GOV 2977, f. 10 | Town trailer court - correspondence | 1974-1977 |
| GOV 2977, f. 11 | Traffic control signs | 1977-1979 |
| GOV 2977, f. 12 | Trailer court tenants eviction | 1972 |
| GOV 2977, f. 13 | Trans North Turbo Air Ltd. general correspondence | 1976-1985 |
| GOV 2977, f. 14 | Transient trailer court 1982 | 1982 |
| GOV 2977, f. 15 | Transportation schedules and rates | 1976-1977 |
| GOV 2977, f. 16 | Trap lines - Faro area | 1978 |
| GOV 2977, f. 17 | Travelers of Canada (pension plan quarterly reports) 1981 | 1981 |
| GOV 2977, f. 18 | Travelers of Canada 1981 | 1981 |
| GOV 2977, f. 19 | Unemployment Insurance | 1973-1984 |
| GOV 2977, f. 20 | United Steelworkers - Local 1051 | 1970-1985 |
| GOV 2977, f. 21 a | Utilities expansion - financial, pt. a | 1980-1982 |
| GOV 2978, f. 1 b | Utilities expansion - financial, pt. b | 1980-1982 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2978, f. 2 | Wescom #931 fire alert system - fire phone listings | 1972-1985 |
| GOV 2978, f. 4 | Women's resource centre | [197?] |
| GOV 2978, f. 5 | Work for third parties | 1975 |
| GOV 2978, f. 6 | Workmens' Compensation 1976 general | 1974-1984 |
| GOV 2978, f. 7 | Workmens' Compensation claims | 1974-1983 |
| GOV 2978, f. 8 | Yukon economy 1982/1983 | 1982-1983 |
| GOV 2978, f. 9 | Yukon Housing Corporation | 1973-1984 |
| GOV 2978, f.10 | Zoning and planning | 1972-1977 |

FINANCE. – 1970-1987

Part of:

Town of Faro fonds.

Physical Description:

5 m of textual records.

Administrative History:

The financial records for the Town of Faro are maintained by the Clerk-Treasurer and follow standard book-keeping procedures. The overall financial operations were managed by the administration staff which consisted of Chief Administration Officer (formerly Town Manager), Clerk-Treasurer, Assistant Clerk and Receptionist. Beginning in 1987 the general ledger became computerized, followed in 1989 by accounts receivable and payable and in 1991, the payroll.

Scope and Content:

The sub-series includes records that document all aspects of the financial operations of the Town. Files present are tax assessments, tax receipts, tax demand notices, general ledgers, financial statements, budgets; payroll records; records from funded work projects; financial records for a major loan; and a sample of invoices and purchase orders.

Source of Supplied Title:

Title based on the contents of the series.

Arrangement:

Series consists of the following sub-series: Assessment and Tax Records; General Ledgers, Financial Statements and Budgets; Payroll records; Projects and Loans; and Selected Invoices and Purchase Orders.

Restrictions:

Access to some files with personal information is restricted. See sub-series descriptions for details.

ASSESSMENT AND TAX RECORDS. – 1970-1985

Part of:

Finance.

Physical Description:

.4 m of textual records.

Administrative History:

Under the provision of the *Municipal Ordinance* (Sec. 73.1) town councils are permitted by bylaw to raise revenue by the imposition and collection of tax on real property. The assessing of the tax is the role of the Yukon Government.

Scope and Content:

Assessment records provide detailed information regarding the ownership, assessed value, location and taxes levied against Faro properties. From 1970-1973 a single annual volume was used to record this information. With the introduction of computer print-outs in following years, the number and function of tax records produced annually increased. Ledgers recording tax recollections data are included in this section. For the period 1981-1985 the records include tax assessments, tax receipts and copies of tax demand notices.

Source of Supplied Title:

Title based on contents of the sub-series.

Arrangement:

Files are ordered chronologically for the most part.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1267, f. 1 | 1970 Assessment and Tax Roll - 1971 | 1970-1971 |
| GOV 1267, f. 2 | 1971 Assessment and Tax Roll - 1972 | 1971-1972 |
| GOV 2977, f. 3 | Taxation of mobile homes | 1972 |
| GOV 1267, f. 3 | 1972 Assessment and Tax Roll - 1973 | 1972-1973 |
| GOV 1268, f. 4 | Assessment Roll for 1974 Tax Year | 1973 |
| GOV 2973, f. 2 | Lists of unpaid taxes | 1973 |
| GOV 1267, f. 4 | Tax Roll contents: computer print out | 1974 |
| GOV 1268, f. 1 | untitled property tax ledger | 1974 |
| GOV 1267, f. 5 | Assessment Roll for 1975 Tax Year | 1974 |
| GOV 1267, f. 5 | Tax Roll | 1975 |
| GOV 1268, f. 2 | untitled property tax ledger | 1975 |
| GOV 1268, f. 5 | Assessment Roll for 1976 Tax Year | 1975 |
| GOV 2977, f. 2 | Taxation - penalties and interest etc. | 1975-1977 |
| GOV 1267, f. 7 | Tax Roll | 1976 |
| GOV 1268, f. 3 | untitled property tax ledger | 1976 |
| GOV 1268, f. 6 | Assessment Roll for 1977 Tax Year | 1976 |
| GOV 1268, f. 7 | Tax Roll | 1977 |
| GOV 1268, f. 8 | Assessment Roll for 1978 Tax Year | 1978 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1268, f. 9 | Tax Roll | 1978 |
| GOV 1268, f. 10 | Assessment Roll | 1978 |
| GOV 2929, f. 7 | 1981 Assessment for taxation year 1982 | 1981-1983 |
| GOV 2929, f. 8 | 1983 Tax Rates / Delinquent Charges | 1983 |
| GOV 2929, f. 9 | Taxes paid - 1982 | 1982 |
| GOV 2929, f. 10 | Copies of Tax Notices for Cyprus Anvil Mining Corporation | 1982 |
| GOV 2929, f. 11 | 1982 Assessment for taxation year 1983 | 1983 |
| GOV 2967, f. 4 | Changes to 1983 Taxation Roll | 1983 |
| GOV 2930, f. 1 | Tax Receipts - Cyprus Anvil | 1983 |
| GOV 2930, f. 2 | Taxation Rates and Debenture Refinancing - 1983 (work file) | 1983 |
| GOV 2930, f. 3 | Copies of Tax Demand Notices - 1983 (other than CAMC) | 1983 |
| GOV 2930, f. 4 | 1983 Assessment for taxation year 1984 | 1984 |
| GOV 2930, f. 5 | Taxes and grants-in-lieu receivable to December 31, 1985 | 1985 |
| GOV 2930, f. 6 | Tax demand notices 1985 | 1985 |
| GOV 2931, f. 1 | Tax demand notices 1985 C.A.M.C. | 1985 |

GENERAL LEDGERS, FINANCIAL STATEMENTS AND BUDGETS. – 1971-1987

Part of:
Finance.

Physical Description:
2.4 m of textual records.

Scope and Content:

Financial records for the municipality of Faro were maintained in the form of ledgers, financial statements, accounts receivable and payable, and cheque registers. All monthly financial statements have been retained for 1972-1977, however only year end summaries have been kept for other years. The Ledger for 1979 is also included. December monthly financial statements have been preserved in addition, as they generally include budget preparation data for the forthcoming year. For the years 1981-1985 only summaries in the form of ledgers of financial

statements were kept from all financial transactions. Ledgers are available for 1982 and 1983. Preliminary and/or provisional budgets are included for the years 1983-1987. Five year capital budgets that cover 1985-1990 are included.

Source of Supplied Title:

Title based on contents of the sub-series.

Arrangement:

Files have been sorted chronologically for the most part.

Selection Note:

Some archival selection of these records has taken place to ensure that, where summaries of financial information exist, more bulky records were not usually maintained.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1269, f. 1 | Untitled operations and Maintenance ledger content: unbound pages arranged by account number | 1971 |
| GOV 1269, f. 2 | Returned cheques contents: monthly book statements, cheque bundles and reconciliation tape | 1971 |
| GOV 1269, f. 3 | Cheque Register | 1971-1975 |
| GOV 1269, f. 4 | Untitled village ledgers contents: 1972 unbound pages arranged by account name water/sewer, refuse, trailer court rental and equipment rental | 1972 |
| GOV 1269, f. 5 | O/M Ledger Sheets contents: unbound operations and maintenance ledger arranged by account number | 1972 |
| GOV 1269, f. 6 | Financial Statements - monthly | 1972 |
| GOV 1270, f. 1 | Journal Entries - January | 1972 |
| GOV 1270, f. 2 | Journal Entries - February | 1972 |
| GOV 1270, f. 3 | Journal Entries - March | 1972 |
| GOV 1270, f. 4 | Trial Balance, Statement Revenues and Expenses, Balance Sheets Jan. 1 - Mar. 31 | 1972 |
| GOV 1270, f. 5 | Financial Statements - April | 1972 |
| GOV 1270, f. 6 | Financial Statements - May | 1972 |
| GOV 1270, f. 7 | Financial Statements - June | 1972 |
| GOV 1270, f. 8 | Financial Statements - July | 1972 |
| GOV 1270, f. 9 | Financial Statements - August | 1972 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1270, f. 10 | Financial Statements - September | 1972 |
| GOV 1270, f. 11 | Financial Statements - October | 1972 |
| GOV 1271, f. 1 | Financial Statements - November | 1972 |
| GOV 1271, f. 2 | Financial Statements - December | 1972 |
| GOV 1271, f. 3 | Untitled village services ledger | 1973 |
| GOV 1271, f. 4 | Untitled operations and maintenance ledger | 1973 |
| GOV 1271, f. 5 | Month End Statements contents: copies of final typed summary prepared each month as Financial Statement; includes detailed statement of revenue and expenditures by account name and number | 1973 |
| GOV 1271, f. 6 | Financial Statement - December | 1973 |
| GOV 1271, f. 7 | Accounts Payable Approved contents: monthly listing of both accounts payable and receivable | 1973 |
| GOV 1272, f. 1 | Untitled Town of Faro services ledger | 1974 |
| GOV 1272, f. 2 | Untitled operations and maintenance ledger | 1974 |
| GOV 1272, f. 3 | Untitled payroll distribution ledger contents: unbound pages arranged by account number corresponding to O/M ledger above (f.2); entries mainly related to the local public works accounts | 1974 |
| GOV 1272, f. 4 | Month End Financial Statements contents: same as 1973 file, Jan.-Dec. included | 1974 |
| GOV 1272, f. 5 | Financial Statement - December | 1974 |
| GOV 1272, f. 6 | Accounts Payable - Approved | 1974 |
| GOV 1272, f. 7 | Operating Budget contents: includes capital budget and accountants year end report for 1973 | 1974 |
| GOV 1272, f. 8 | Budget Working File | 1974 |
| GOV 1272, f. 9 | Untitled File: contents: working file re water services new rate proposed and budgeting for repairs to service lines with copies of 1973 year end reports | 1974 |
| GOV 1273, f. 1 | Untitled town of Faro services ledger | 1975 |
| GOV 1273, f. 2 | Untitled operations and maintenance ledger | 1975 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1273, f. 3 | Untitled payroll distribution ledger | 1975 |
| GOV 1273, f. 4 | Financial Statements (month end) | 1975 |
| GOV 1273, f. 5 | Financial Statements - December | 1975 |
| GOV 1273, f. 6 | Accounts Payable - Approved | 1975 |
| GOV 1273, f. 7 | Untitled operations and maintenance ledger | 1976 |
| GOV 1273, f. 8 | Payroll distribution ledger | 1976 |
| GOV 1274, f. 1 | Financial Statements [Month End] | 1976 |
| GOV 1274, f. 2 | Financial Statements - December | 1976 |
| GOV 1274, f. 3 | Accounts Payable contents: monthly listing | 1976 |
| GOV 1274, f. 4 | Accounts Receivable | 1976 |
| GOV 1274, f. 5 | Financial Statements - January | 1977 |
| GOV 1274, f. 6 | Financial Statements - February | 1977 |
| GOV 1274, f. 7 | Financial Statements - March | 1977 |
| GOV 1274, f. 8 | Financial Statements - April | 1977 |
| GOV 1274, f. 9 | Financial Statements - May | 1977 |
| GOV 1275, f. 1 | Financial Statements - June | 1977 |
| GOV 1275, f. 2 | Financial Statements - July | 1977 |
| GOV 1275, f. 3 | Financial Statements - August | 1977 |
| GOV 1275, f. 4 | Financial Statements - September | 1977 |
| GOV 1275, f. 5 | Financial Statements - October | 1977 |
| GOV 1275, f.6 | Financial Statements - November | 1977 |
| GOV 1275, f.7 | Financial Statements - December contents: also contains analysis of financial statement for year 1977 | 1977 |
| GOV 1275, f.8 | Untitled files contents: 4 file folders relating to Debenture Bylaws all paid or cancelled; originally filed with 1977 records | 1977 |
| GOV 2931, f. 2 | Capital projects - budget | 1974-1980 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2931, f. 3 | Five year capital budget estimates 1985 to 1989 | 1978-1984 |
| GOV 2931, f. 4 | 1983 Preliminary Budget | 1983 |
| GOV 2931, f. 5 | 1983 Annual Budget and Revisions | 1983 |
| GOV 2931, f. 6 | 1984 - Annual budget work file | 1984 |
| GOV 2932, f. 1 | 1984 Provisional budget | 1984 |
| GOV 2932, f. 2 | 1985 Provisional budget | 1985 |
| GOV 2932, f. 3 | Consolidated budget 1985 | 1985 |
| GOV 2932, f. 4 | Provisional budget 1986 | 1986 |
| GOV 2932, f. 5 | Five year capital budget 1986-1990 | 1986 |
| GOV 2932, f. 6 | Provisional budget 1987 | 1987 |
| GOV 2932, f. 7 | National Datacentre Corporation financial statements - January, 1981 | 1981 |
| GOV 2933, f. 1 | NDC financial statements - February, 1981 | 1981 |
| GOV 2933, f. 2 | NDC financial statements - March, 1981 | 1981 |
| GOV 2933, f. 3 | NDC financial statements - April, 1981 | 1981 |
| GOV 2933, f. 4 | NDC financial statements - May, 1981 | 1981 |
| GOV 2934, f. 1 | NDC financial statements - June, 1981 | 1981 |
| GOV 2934, f. 2 | NDC financial statements - July, 1981 | 1981 |
| GOV 2934, f. 3 | NDC financial statements - August, 1981 | 1981 |
| GOV 2934, f. 4 | NDC financial statements - September, 1981 | 1981 |
| GOV 2935, f. 1 | NDC financial statements - October, 1981 | 1981 |
| GOV 2935, f. 2 | NDC Financial Statements - November, 1981 | 1981 |
| GOV 2935, f. 3 | NDC financial statements - December, 1981 | 1981 |
| GOV 2936, f. 1 | Financial statements - January, 1984 | 1984 |
| GOV 2936, f. 2 | Financial statements - February, 1984 | 1984 |
| GOV 2936, f. 3 | Financial statements - March, 1984 | 1984 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---------------------------------------|-------------|
| GOV 2936, f. 4 | Financial statements - April, 1984 | 1984 |
| GOV 2937, f. 1 | Financial statements - May, 1984 | 1984 |
| GOV 2937, f. 2 | Financial statements - June, 1984 | 1984 |
| GOV 2937, f. 3 | Financial statements - July, 1984 | 1984 |
| GOV 2938, f. 1 | Financial statements - August, 1984 | 1984 |
| GOV 2938, f. 2 | Financial statements - Sept, 1984 | 1984 |
| GOV 2938, f. 3 | Financial statements - October, 1984 | 1984 |
| GOV 2938, f. 4 | Financial statements - November, 1984 | 1984 |
| GOV 2939, f. 1 | Financial statements - December, 1984 | 1984 |
| GOV 2939, f. 2 | Financial statements - Jan./85 | 1985 |
| GOV 2940, f.1 | Financial statements - February/85 | 1985 |
| GOV 2940, f. 2 | Financial statements - March/85 | 1985 |
| GOV 2940, f. 3 | Financial statements - April./85 | 1985 |
| GOV 2940, f. 4 | Financial statements - May/85 | 1985 |
| GOV 2941, f. 1 | Financial statements - June/85 | 1985 |
| GOV 2941, f. 2 | Financial statements - July./85 | 1985 |
| GOV 2941, f. 3 | Financial statements - August./85 | 1985 |
| GOV 2941, f. 4 | Financial statements - Sept./85 | 1985 |
| GOV 2942, f. 1 | Financial statements - Oct./85 | 1985 |
| GOV 2942, f. 2 | Financial statements - Nov./85 | 1985 |
| GOV 2942, f. 3 | Financial statements - Dec./85 | 1985 |
| GOV 2942, f. 4 | Financial stat - Dec/85 adjustments | 1985 |
| GOV 2943, f. 1 | Ledger Book #2 1979 | 1979 |
| GOV 2943, f. 2 | NDC general ledger proof list | 1981-1982 |
| GOV 2943, f. 3 | Town of Faro general ledger - 1982 | 1982 |
| GOV 2943, f. 4 | General Ledger - January 1983 | 1983 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-------------------------|------------------------------------|-------------|
| GOV 2944, f. 1 a,b,c | Town of Faro general ledger - 1983 | 1983 |

PAYROLL RECORDS. – 1971-1976

Part of:
Finance.

Physical Description:
.2 m of textual records.

Scope and Content:

This sub-series consists of payroll record books for the period 1971-1976. These list employees along with pay information, tax deduction forms, time sheets, etc. Local Initiative Program (L.I.P.) and other employment project record books are included in this section.

Source of Supplied Title:

Title based on contents of the sub-series.

Restrictions:

Some files with information of a personal nature are restricted. Files marked with an 'R' are restricted for 30 years after death of in the individuals named. Please see the Reference Archivist regarding access.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1276, f. 1R | Village of Faro Payroll Book | 1971 |
| GOV 1276, f. 2R | Local Incentive Programme Payroll Book | 1971 |
| GOV 1276, f. 3R | Untitled Payroll Record Book | 1972 |
| GOV 1276, f. 4R | Local Incentives Programme Payroll Book contents: also includes time book | 1972 |
| GOV 1276, f. 5R | Bills Paid - Winter Works contents: includes ledger sheets for project | 1972 |
| GOV 1276, f. 6R | Winter Works Program | 1972 |
| GOV 1276, f. 7R | Untitled Payroll Record Book | 1973 |
| GOV 1277, f. 1R | [Local Initiatives Program] L.I.P. Payroll Book | 1973 |
| GOV 1277, f. 2R | L.I.P. Payroll Record Book | 1973 |
| GOV 1277, f. 3R | Local Initiatives Program 1972-73 contents: includes project review and invoices etc. related to | 1973 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| | includes project review and invoices etc. related to project | |
| GOV 1277, f. 4R | Anvil Road Clearing Project contents: includes expenditure ledger and payroll distribution | 1973 |
| GOV 1277, f. 5R | Workmen's Compensation, WC 990299 Employer Payroll Report contents: includes Payroll analysis sheets | 1973 |
| GOV 1277, f. 6R | Untitled Payroll Record Book contents: includes Payroll analysis sheets | 1974 |
| GOV 1277, f. 7R | Untitled Time and Payroll Record | 1974 |
| GOV 1277, f. 8R | Untitled ledger sheets contents: Payroll Record Book sheets without its normal cover | 1975 |
| GOV 1278, f. 1R | Untitled Payroll Record Book | 1976 |

PROJECTS AND LOANS. – 1981-1985

Part of:
Finance.

Physical Description:
.5 m of textual records.

Scope and Content:
This sub-series consists of invoices and bank statements pertaining to funded work projects that the town of Faro undertook. There are also financial records from a Need Work Project in 1983 and the financial records of a major loan.

Source of Supplied Title:
Title based on content of sub-series.

Arrangement:
Files are in chronological order for the most part.

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2945, f. 1 | Capital and loan acct. invoices (Jan 1st to June 30th/81) | 1981 |
| GOV 2945, f. 2 | Capital and loan account invoices October 1, 1981 to Dec. 31/81 | 1981 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2945, f. 3 | Capital and loan acct. invoices (July 1st to Sept 30/81) | 1981 |
| GOV 2946, f. 5 | Financial / information - 1984 (content dated 1981) | 1981 |
| GOV 2946, f. 1 | Capital and loans A/C invoices Jan. 1982 | 1982 |
| GOV 2969, f. 6 | Employment development | 1982-1983 |
| GOV 2946, f. 2 | Capital and Loan Accts. invoices and bank statements 1983 | 1983 |
| GOV 2946, f. 3 | Capital and loan fund accounts invoices and bank statements - 1984 | 1984 |
| GOV 2946, f. 4 | Capital and loan fund accounts invoices and bank statements 1985 | 1985 |
| GOV 2946, f. 6 | Need Program - Application #2004-JY2 | 1983 |
| GOV 2946, f. 7 | Need Project 1983 TD Bank deposit book | 1983 |
| GOV 2946, f. 8 | Need Work Project #2004 JY2 Bank statements | 1983 |
| GOV 2946, f. 9 | Need work project #2004 JY2 Revenue and Expenditure records | 1983 |
| GOV 2946, f. 10 | Need Work Project #2004 JY2 Statement of earning and deductions | 1983 |
| GOV 2946, f. 11 | Need Work Project #2004 JY2 Supervisor's/clerk's memos | 1983 |
| GOV 2947, f. 1 | Faro - Need work project | 1983 |
| GOV 2947, f. 2 | Town of Faro - work project #1023-AY3 - financial records | 1983 |
| GOV 2947, f. 3 | Work sheets - capital projects 1980/81 | 1980-1981 |

SELECTED INVOICES AND PURCHASE ORDERS. – 1971-1984

Part of:
Finance.

Physical Description:
1.5 m of textual records.

Scope and Content:

The files for 1971-1977 consist primarily of invoices with their corresponding cheque records. They were arranged alphabetically by company or personal name, and were closed annually. Occasionally correspondence has been included on a file; examples of this can be found on the files entitled "Crest Competition" and "Library Committee".

Source of Supplied Title:

Title based on contents of the sub-series.

Arrangement:

Files are sorted chronologically and then alphabetically.

Selection Note:

Due to the volume of paper received that would be classified under this sub-series a severe selection method was applied. All files for 1971 have been retained, with a selection for other years based on the following sampling design: 1971 A-Z 1972 A-D 1973 E-I 1974 J-M 1975 N-S 1976 T-Z 1977 A-F Files for 1981-1984 have been selected using the following sampling method: 1981 A-C 1982 D-F 1983 G-I 1984 J-L

1971 A-Z

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1279, f. 1 | Advertising Aids Ltd. | 1971 |
| GOV 1279, f. 2 | Advertising Aids Ltd. | 1971 |
| GOV 1279, f. 3 | Alda Enterprises Ltd. Motel Unit | 1971 |
| GOV 1279, f. 4 | Anvil Mining Corporation Ltd. | 1971 |
| GOV 1279, f. 5 | G. Borkowsky | 1971 |
| GOV 1279, f. 6 | Business License 5 contents: letters, balance sheets, assessment sheet, Council agenda | 1971 |
| GOV 1279, f. 7 | Business Licenses | 1971 |
| GOV 1279, f. 8 | Butler Bros. Equipment Ltd. | 1971 |
| GOV 1279, f. 9 | Butler Bros. Equipment Ltd. | 1971 |
| GOV 1279, f. 10 | C.N. Telecommunications (filed under C) | 1971 |
| GOV 1279, f. 11 | Canada Post Office contents: includes correspondence | 1971 |
| GOV 1279, f. 12 | Canada Valve Ltd. | 1971 |
| GOV 1279, f. 13 | Canadian Traffic Control Ltd. | 1971 |
| GOV 1279, f. 14 | Carlene's Service | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1279, f. 15 | A. Carlon | 1971 |
| GOV 1279, f. 16 | Cheque Stubs | 1971 |
| GOV 1279, f. 17 | Code of Accounts | 1971 |
| GOV 1279, f. 18 | Wendy Coley | 1971 |
| GOV 1279, f. 19 | Copies of village layout [Correspondence - Miscellaneous] see vol. 1287 f.I | 1971-1972 |
| GOV 1279, f. 20 | Crest Competition | 1971 |
| GOV 1279, f. 21 | Deposits contents: recorded on ledger sheets | 1971 |
| GOV 1279, f. 22 | Dept. of Fisheries and Forestry contents: includes letters and copies of Federal Fisheries Act | 1971 |
| GOV 1279, f. 23 | Dick and Lacey Construction | 1971 |
| GOV 1279, f. 24 | A.H. Dieckmann | 1971 |
| GOV 1279, f. 25 | Dog Licenses contents: includes list and receipts | 1971 |
| GOV 1279, f. 26 | R. Dryborough | 1971 |
| GOV 1279, f. 27 | Edmonton Journal | 1971 |
| GOV 1279, f. 28 | Extinguisher Sales and Service | 1971 |
| GOV 1280, f. 1 | Faro Agencies | 1971 |
| GOV 1280, f. 2 | Faro Contracting | 1971 |
| GOV 1280, f. 3 | Faro Fire Department | 1971 |
| GOV 1280, f. 4 | Faro Janitorial Service | 1971 |
| GOV 1280, f. 5 | T.A. Firth and Son Ltd. contents: includes Liability Policy | 1971 |
| GOV 1280, f. 6 | Fleck Bros. Ltd. | 1971 |
| GOV 1280, f. 7 | George G., Flemming Co. Ltd. | 1971 |
| GOV 1280, f. 8 | David P. Gagnon contents: includes correspondence | 1971 |
| GOV 1280, f. 9 | General Enterprises Ltd. | 1971 |
| GOV 1280, f. 10 | A. Goldie | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1280, f. 11 | Gordie's Trucking | 1971 |
| GOV 1280, f. 12 | Gough and Company | 1971 |
| GOV 1280, f. 13 | Mrs. Joan Graham | 1971 |
| GOV 1280, f. 14 | William Grant Trucking | 1971 |
| GOV 1280, f. 15 | Harley and Gibson | 1971 |
| GOV 1280, f. 16 | Harrisons and Crossfield (Canada) Ltd. | 1971 |
| GOV 1280, f. 17 | Hendley Enterprises Ltd. | 1971 |
| GOV 1280, f. 18 | Marv Holland Mfg. Ltd. | 1971 |
| GOV 1280, f. 19 | Hougan's | 1971 |
| GOV 1280, f. 20 | Husky Transit contents: includes analysis of bills | 1971 |
| GOV 1280, f. 21 | Imperial School Desks Ltd. | 1971 |
| GOV 1280, f. 22 | Invoices contents: ledger for trailer court lots 1-31 | 1971 |
| GOV 1280, f. 23 | D. Johnson | 1971 |
| GOV 1280, f. 24 | Wesley M. Larson | 1971 |
| GOV 1280, f. 25 | J. Lawson | 1971 |
| GOV 1280, f. 26 | E.M. Lehbauer | 1971 |
| GOV 1280, f. 27 | Library Committee contents: correspondence and policy | 1971 |
| GOV 1280, f. 28 | Library Committee Reports | 1971 |
| GOV 1280, f. 29 | A. Mak [Board of Revision] | 1971 |
| GOV 1280, f. 30 | J. Martin [Board of Revision] | 1971 |
| GOV 1280, f. 31 | Moore Business Forms Ltd.[Board of Revision] | 1971 |
| GOV 1280, f. 32 | T. Moore [Board of Revision] | 1971 |
| GOV 1280, f. 33 | Mrs. T. Morris [Board of Revision] | 1971 |
| GOV 1280, f. 34 | J. Mossop [Board of Revision] | 1971 |
| GOV 1280, f. 35 | Murdoch's Gem Shop Ltd. | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1280, f. 36 | McDermaid and Kates | 1971 |
| GOV 1280, f. 37 | Mrs. Mary McDonald | 1971 |
| GOV 1280, f. 38 | MacKenzie and Feimann Ltd. | 1971 |
| GOV 1280, f. 39 | Murphy Stationary Co. Ltd. | 1971 |
| GOV 1280, f. 40 | Municipal Supplies | 1971 |
| GOV 1280, f. 41 | National Research Council | 1971 |
| GOV 1280, f. 42 | Neptune Meters | 1971 |
| GOV 1280, f. 43 | Norm's Trucking | 1971 |
| GOV 1280, f. 44 | North American Business Equipment | 1971 |
| GOV 1280, f. 45 | North Pole Trailer Towing Ltd. | 1971 |
| GOV 1281, f. 1 | Northern Canada Power Commission contents: customer's service orders only | 1971 |
| GOV 1281, f. 2 | N.C.P.C. | 1971 |
| GOV 1281, f. 3 | Northern Metalic Sales | 1971 |
| GOV 1281, f. 4 | Northwest Barcorp Ltd. | 1971 |
| GOV 1281, f. 5 | Norwood Foundry Ltd. | 1971 |
| GOV 1281, f. 6 | Pacific Coast Pipe Ltd. | 1971 |
| GOV 1281, f. 7 | Pacific Press Ltd. | 1971 |
| GOV 1281, f. 8 | Payroll Distribution | 1971 |
| GOV 1281, f. 9 | Petty Cash Receipts | 1971 |
| GOV 1281, f. 10 | P.S.V. Licence | 1971 |
| GOV 1281, f. 11 | Photofax Products Ltd. | 1971 |
| GOV 1281, f. 12 | Purchase Orders 'Completed' | 1971 |
| GOV 1281, f. 13 | Quadra Steel | 1971 |
| GOV 1281, f. 14 | J. Raab Plumbing and Heating Ltd. | 1971 |
| GOV 1281, f. 15 | The Raven contents: includes copy of advertisements | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1281, f. 16 | Receiver General of Canada - W.C.B. | 1971 |
| GOV 1281, f. 17 | T. Redford | 1971 |
| GOV 1281, f. 18 | Ritchie Bros. Auctioneers Ltd. | 1971 |
| GOV 1281, f. 19 | Signal Signs Ltd. | 1971 |
| GOV 1281, f. 20 | Signal Signs Ltd. contents: memo only | 1971 |
| GOV 1281, f. 21 | Silver Line Fire Equipment Ltd. | 1971 |
| GOV 1281, f. 22 | Solar Construction | 1971 |
| GOV 1281, f. 23 | C.E. Smith | 1971 |
| GOV 1281, f. 24 | Superior Stamp and Stencil Co. Ltd. | 1971 |
| GOV 1281, f. 25 | Fred Surridge Ltd. | 1971 |
| GOV 1281, f. 26 | Mrs. Mary Symes | 1971 |
| GOV 1281, f. 27 | Tax and C.P.P. and U.I.C. | 1971 |
| GOV 1281, f. 28 | Tenders | 1971 |
| GOV 1281, f. 29 | Top-Notch Janitorial Services | 1971 |
| GOV 1281, f. 30 | Untitled file: contents: Trailer Court Invoices | 1971 |
| GOV 1281, f. 31 | Trial Balance - May, June, July | 1971 |
| GOV 1281, f. 32 | Tru-North Construction Ltd. | 1971 |
| GOV 1282, f. 1 | Reginald Vance | 1971 |
| GOV 1282, f. 2 | Viking Electrical Contractors Ltd. | 1971 |
| GOV 1282, f. 3 | VMD Landscaping | 1971 |
| GOV 1282, f. 4 | White Pass | 1971 |
| GOV 1282, f. 5 | Whitehorse Motors Ltd. | 1971 |
| GOV 1282, f. 6 | Whitehorse Star | 1971 |
| GOV 1282, f. 7 | Workmen's Compensation Claims | 1971 |
| GOV 1282, f. 8 | Yukon Bus Lines Ltd. | 1971 |
| GOV 1282, f. 9 | Yukon Freight Lines | 1971 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1282, f. 10 | Yukon Territorial Government | 1971 |
| 1972 A-D | | |
| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
| GOV 1282, f. 11 | Animal Control Officer contents: destroyed dog authorizations and activity reports | 1972 |
| GOV 1282, f. 12 | Anvil Mining Corporation Ltd. | 1972 |
| GOV 1282, f. 13 | Assessment Notices 1971-72 | 1972 |
| GOV 1282, f. 14 | Board of Revision | 1972 |
| GOV 1282, f. 15 | Business Licenses | 1972 |
| GOV 1282, f. 16 | Business Licenses Invoices | 1972 |
| GOV 1282, f. 17 | C.N. Telecommunications | 1972 |
| GOV 1282, f. 18 | Canada Valve Ltd. | 1972 |
| GOV 1282, f. 19 | Canadian Traffic Control | 1972 |
| GOV 1282, f. 20 | Capital Account Invoices contents: bank statements and returned cheques, ledger sheets for account | 1972 |
| GOV 1282, f. 21 | Capital and Loan Account - Financial Statements contents: also chart of accounts - name and number | 1972 |
| GOV 1282, f. 22 | Cheque Vouchers contents: Jan.1 through June 30 | 1972 |
| GOV 1283, f. 1 | Chutter Hydrolics and Machinery Ltd. | 1972 |
| GOV 1283, f. 2 | Court of Revision | 1972 |
| GOV 1283, f. 3 | J. R. Couture | 1972 |
| GOV 1283, f. 4 | Diamond K Development | 1972 |
| GOV 1283, f. 5 | Dog Licenses contents: includes list | 1972 |
| GOV 1283, f. 6 | R. Dryborough | 1972 |
| GOV 1283, f. 7 | E.L. Construction | 1972 |
| GOV 1283, f. 8 | Electrical Industries Ltd. | 1972 |

1973 E-I

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1283, f. 9 | Equipment and Property Record | 1973 |
| GOV 1283, f. 10 | Excelsior Life Insurance Company | 1973 |
| GOV 1283, f. 11 | Extinguisher Sales and Service | 1973 |
| GOV 1283, f. 12 | Faro Chevron Service | 1973 |
| GOV 1283, f. 13 | The Faro Hotel | 1973 |
| GOV 1283, f. 14 | Faro Recreation Association | 1973 |
| GOV 1283, f. 15 | Faro 66 Service Station | 1973 |
| GOV 1283, f. 16 | Faro Volunteer Fire Department | 1973 |
| GOV 1283, f. 17 | Finnan Engineered Products | 1973 |
| GOV 1283, f. 18 | T.A. Firth and Son Ltd. | 1973 |
| GOV 1283, f. 19 | Fred's Plumbing and Heating (Yukon) Ltd. 1973 | 1973 |
| GOV 1283, f. 20 | General Enterprises | 1973 |
| GOV 1283, f. 21 | General Enterprises - work sheets contents: some letters re project and summary costs | 1973 |
| GOV 1283, f. 22 | GTE Automatic Electric (Canada) Ltd. | 1973 |
| GOV 1283, f. 23 | Wm. Grant Trucking Ltd. | 1973 |
| GOV 1283, f. 24 | Guardian Chemicals | 1973 |
| GOV 1283, f. 25 | Harrison and Crossfield (Canada) Ltd. | 1973 |
| GOV 1283, f. 26 | Hendley Enterprises Ltd. | 1973 |
| GOV 1283, f. 27 | George H. Hewitt Co. Ltd. | 1973 |
| GOV 1283, f. 28 | Hougan's Ltd. | 1973 |
| GOV 1283, f. 29 | Horwood's Office Supply Ltd. | 1973 |
| GOV 1283, f. 30 | Husky Transit Ltd. | 1973 |

1974 J-M

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1284, f. 1 | K. B. Contracting | 1974 |
| GOV 1284, f. 2 | Levitt - Safety Ltd. | 1974 |
| GOV 1284, f. 3 | Larry's Janitorial Service | 1974 |
| GOV 1284, f. 4 | Local Government Employment Statistics | 1974 |
| GOV 1284, f. 5 | Luek, Pitzel and Cable | 1974 |
| GOV 1284, f. 6 | McGraw - Edison of Canada Ltd. | 1974 |
| GOV 1284, f. 7 | Memos - Desclard - Inspector E.P.E.C. Consulting | 1974 |
| GOV 1284, f. 8 | Miscellaneous | 1974 |
| GOV 1284, f. 9 | Mitchell, C.L. | 1974 |
| GOV 1284, f. 10 | Monthly Statements contents: Jan. - July | 1974 |
| GOV 1284, f. 11 | Mumford Redland Ltd. | 1974 |
| GOV 1284, f. 12 | Murphy Stationary Co. Ltd. | 1974 |
| GOV 1284, f. 13 | Nabel Leasing | 1974 |
| GOV 1284, f. 14 | N. C. Machinery | 1974 |
| GOV 1284, f. 15 | Northern Metalic Sales Ltd. | 1974 |
| GOV 1284, f. 16 | Norwood Foundry | 1974 |
| GOV 1284, f. 17 | O'Bryan Insurance Brokers | 1974 |
| GOV 1284, f. 18 | Publications and Subscriptions | 1974 |
| GOV 1284, f. 19 | Quadra Steel Ltd. | 1974 |
| GOV 1284, f. 20 | Revere Chemical Ltd. | 1974 |
| GOV 1284, f. 21 | Solar Construction | 1974 |
| GOV 1284, f. 22 | Summit Engineering Sales | 1974 |
| 1975 N-S | | |
| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
| GOV 1284, f. 23 | Fred Surridge Ltd. | 1975 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|----------------------------|-------------|
| GOV 1284, f. 24 | B. Sidhu | 1975 |

1976 T-Z

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1284, f. 25 | Richard D. Tamboline | 1976 |
| GOV 1284, f. 26 | TDI Forms - Completed | 1976 |
| GOV 1284, f. 27 | Thermon Canada Ltd. | 1976 |
| GOV 1284, f. 28 | Trailer Court Invoices contents: Letters and posted notations | 1976 |
| GOV 1284, f. 29 | Travelers of Canada | 1976 |
| GOV 1285, f. 1 | Water, Sewer and Refuse Invoices contents: Letters and posting notations | 1976 |
| GOV 1285, f. 2 | White Pass and Yukon Route | 1976 |
| GOV 1285, f. 3 | White Pass Petroleum Services | 1976 |
| GOV 1285, f. 4 | Whitehorse Business Machines | 1976 |
| GOV 1285, f. 5 | Whitehorse Motors | 1976 |
| GOV 1285, f. 6 | Whitehorse Star | 1976 |
| GOV 1285, f. 7 | Wilson Business Services Ltd. | 1976 |
| GOV 1285, f. 8 | Workmen's Compensation | 1976 |
| GOV 1285, f. 9 | Yukon Health Care Insurance Plan | 1976 |

1977 A-F

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1285, f. 10 | Airport | 1977 |
| GOV 1285, f. 11 | Alchem Limited | 1977 |
| GOV 1285, f. 12 | Arena | 1977-1978 |
| GOV 1285, f. 13 | Arena - Public Skating, Season Tickets | 1977-1978 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 1285, f. 14 | Auto Marine Electric | 1977 |
| GOV 1285, f. 15 | Bartle and Gibson Ltd. | 1977 |
| GOV 1285, f. 16 | Bennett, W.F. and Hurst, W.D. | 1977 |
| GOV 1285, f. 17 | Butler Brothers Equipment | 1977 |
| GOV 1286, f. 1 | Cable, Veale and Cosco | 1977 |
| GOV 1286, f. 2 | Capital and Loan A/C - Invoices contents: includes cancelled cheques and bank statement | 1977 |
| GOV 1286, f. 3 | C.N. Telecommunications | 1977 |
| GOV 1286, f. 4 | C.P. Air | 1977 |
| GOV 1286, f. 5 | Coast Tractor and Equipment Ltd. | 1977 |
| GOV 1286, f. 6 | Copytron (Yukon) Ltd. | 1977 |
| GOV 1286, f. 7 | J.R. Couture (In Trust) | 1977 |
| GOV 1286, f. 8 | Cyprus Anvil Mining Corporation | 1977 |
| GOV 1286, f. 9 | J. Docken (In Trust) | 1977 |
| GOV 1286, f. 10 | E.L. Maintenance and Construction | 1977 |
| GOV 1286, f. 11 | Excelsior Life Insurance | 1977 |
| GOV 1286, f. 12 | Extinguisher Sales and Service | 1977 |
| GOV 1286, f. 13 | Faro Catering Limited | 1977 |
| GOV 1286, f. 14 | Faro Chevron Services "1976" contents: July-September 1977 | 1977 |
| GOV 1286, f. 15 | Faro Chevron Services "1978" contents: September 28 - December 11, 1977 | 1977 |
| GOV 1286, f. 16 | Faro Electrical Service and Appliances | 1977 |
| GOV 1286, f. 17 | The Faro Hotel | 1977 |
| GOV 1286, f. 18 | Faro Janitorial Service | 1977 |
| GOV 1286, f. 19 | Faro Travel Service Ltd. | 1977 |
| GOV 1286, f. 20 | Faro Volunteer Fire Department | 1977 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 1286, f. 21 | Finning Tractor and Equipment Co. Ltd. | 1977 |
| GOV 1286, f. 22 | T.A. Firth and Son Ltd. | 1977 |
| GOV 1286, f. 23 | Fleck and Brothers Ltd. | 1977 |
| GOV 1286, f. 24 | H. D. Fowler Col. Ltd. | 1977 |
| GOV 1286, f. 25 | Fred's Plumbing and Heating Ltd. | 1977 |
| GOV 1286, f. 26 | Frontier Freight Lines Ltd. | 1977 |

1981 A - C

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2948, f. 1 | Airport (Jan. 1st to June 30th) 1981 | 1981 |
| GOV 2948, f. 2 | Airport (July 1st to Dec. 31st) 1981 | 1981 |
| GOV 2948, f. 3 | Airport terminal rentals remitted 1981 | 1981 |
| GOV 2948, f. 4 | Alchem limited 1981 | 1981 |
| GOV 2948, f. 5 | Animal control officer 1981 | 1981 |
| GOV 2948, f. 6 | Arctic star printing inc. 1981 | 1981 |
| GOV 2948, f. 7 | Associated engineering services ltd. 1981 | 1981 |
| GOV 2948, f. 8 | Auto marine electric ltd. 1981 | 1981 |
| GOV 2948, f. 9 | Bartle and Gibson co. ltd. 1981 | 1981 |
| GOV 2949, f. 1 | C.A.P. Application #2-1980 | 1981 |
| GOV 2949, f. 2 | C.I.L. Inc. | 1981 |
| GOV 2949, f. 3 | Cable, Veale, Cosco and Morris 1981 | 1981 |
| GOV 2949, f. 4 | Copytron Yukon corp. 1981 | 1981 |
| GOV 2949, f. 5 | Council expenses 1981 | 1981 |
| GOV 2949, f. 6 | Cyprus Anvil mining corporation 1981 | 1981 |

1982 D - F

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|--|-------------|
| GOV 2949, f. 7 | Duncan's Ltd. | 1982 |
| GOV 2949, f. 8 | Dupont Canada Inc. 1982 | 1982 |
| GOV 2949, f. 9 | E. L. Maintenance and Construction 1982 | 1982 |
| GOV 2949, f. 10 | Extinguisher Sales and Service 1982 | 1982 |
| GOV 2949, f. 11 | F and B Market Ltd. | 1982 |
| GOV 2949, f. 12 | Faro Catering Ltd. 1982 | 1982 |
| GOV 2949, f. 13 | Faro Electrical Service and Appliances Ltd. 1982 | 1982 |
| GOV 2949, f. 14 | Faro Hotel (Mye Group Holdings (1981) Ltd. 1982 | 1982 |
| GOV 2949, f. 15 | Faro Humane Society 1982 | 1982 |
| GOV 2949, f. 16 | Faro Janitorial Services 1982 | 1982 |
| GOV 2949, f. 17 | Faro Raven 1982 | 1982 |
| GOV 2949, f. 18 | Faro Recreation Association 1982 | 1982 |
| GOV 2949, f. 19 | Faro Travel Services Ltd. 1982 | 1982 |
| GOV 2950, f. 1 | Faro Volunteer Fire Dept. 1982 | 1982 |
| GOV 2950, f. 2 | Ferguson Supply Ltd. 1982 | 1982 |
| GOV 2950, f. 3 | Fining Tractor and Equipment 1982 | 1982 |
| GOV 2950, f. 4 | Fred Surridge Ltd. 1982 | 1982 |
| GOV 2950, f. 5 | Frontier Freightlines Ltd. 1982 | 1982 |

1983 G - I

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|----------------------------|-------------|
| GOV 2950, f. 6 | General Enterprises 1983 | 1983 |
| GOV 2950, f. 7 | Government of Yukon 1983 | 1983 |
| GOV 2950, f. 8 | Grosser's 1983 | 1983 |
| GOV 2950, f. 9 | Gulf Canada | 1983 |

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|---|-------------|
| GOV 2950, f. 10 | Harrisons and Crossfield 1983 | 1983 |
| GOV 2950, f. 11 | Horwood's Office Supply 1983 | 1983 |
| GOV 2950, f. 12 | Hougen's Limited 1983 | 1983 |
| GOV 2950, f. 13 | IBM Canada 1983 | 1983 |
| GOV 2950, f. 14 | Industrial Machine Shop Ltd. 1983 | 1983 |
| GOV 2950, f. 15 | Int'l Union of Operating Engineers 1983 | 1983 |
| GOV 2950, f. 16 | Invoices (other) Jan. 1/83 to | 1983 |

1984 J - L

| <u>Location</u> | <u>Title / Description</u> | <u>Date</u> |
|-----------------|----------------------------------|-------------|
| GOV 2950, f. 17 | Jacob's Industries 1984 | 1984 |
| GOV 2950, f. 18 | John Deere Ltd. (drv lease) 1984 | 1984 |

APPENDIX I: History of Faro

Work on a townsite began in the fall of 1968, however the partly finished buildings were devastated by a forest fire which was touched off by a lightning strike on Friday, June 13, 1969. Work on the town resumed, and later that year residents began moving to the new community which was named Faro.

The *Village of Faro Ordinance*, (Ordinances of the Yukon Territory, Chap. 2, 1970 (Third Session,) pg. 224) was enacted by the Yukon Council in 1970 to incorporate Faro as a village. This authorized the Commissioner to appoint an Administrator and Advisory Council to conduct the affairs of the municipality on an interim basis until a Mayor and Council could be elected (Sec. 4). During 1970, three administrators were appointed in succession. An Advisory Council of five was established in August of the same year.

Municipal elections were held in December, 1970 and the first Council meeting was convened on January 14, 1971. In June, 1972, Faro was established as a Town under the *Municipal Ordinance (Ordinances of the Yukon Territory Municipal Ordinance 1972, Chap. M-12 pg. 1234)*. At this time the Council was expanded to include four Aldermen (Sec 17, 2).

The population of Faro grew dramatically, from 863 in 1971 to 1,250 a year later. There followed a generally steady growth to between 1,600 and 1,700 by the late 1970's

Developments in international minerals markets contributed to the closure of the Cyprus Anvil Mine in 1982. Since the town is solely dependent on the level of mining activity, closure of the mine left the future of the town in a state of uncertainty.

Through an employment initiative worked out by Indian Affairs and Northern Development, Canada Employment & Immigration Commission and Cyprus Anvil workers still in Faro were hired to begin pit stripping operations at the deposit. Two hundred and twelve employees worked from May 1983 until October 1984. Following unsuccessful union negotiations, workers were locked out at the end of October 1984.

Lead-zinc prices remained low and as no perspective buyers could be found, the mining operations ceased on May 15, 1985. That summer the population of Faro dropped to approximately 80. When the mine is open and fully operational, the population of Faro stabilizes around 2,000.

Aided by large financial backing from the Yukon Government, Curragh Resources came forward to purchase the entire operation from Cyprus Anvil. Following a major overhaul of the mill, the first shipment of ore concentrate left Faro on June 7, 1986.

During the period 1985 to 1987 when the town's population base was low, the Yukon Government appointed an administrator and three people to an advisory committee to manage the business affairs of Faro. The Town Manager and Superintendent of Works continued on as employees of the town. This structure carried on until elections were held in January of 1987.

In 1991 Curragh began to experience cash flow problems as a result of other financial investments that did not produce as expected. Curragh began to lay-off workers in December 1992. The Yukon Government once again provided sizable financial assistance but Curragh failed to meet the conditions of the loan and production problems plagued the operation of the

mine. On April 2, 1993 Curragh announced the cessation of operations. Despite attempts to restructure, the company slid into bankruptcy.

In November 1994, Anvil Range purchased the mining operation and kept it running until December 1996 when it announced that it was suspending mining operations.

As of March 1997, there is no immediate prospect of the mine reopening.

APPENDIX II: Town Administration

January, 1978

| | |
|----------------|---------------|
| Mayor Elect | C.L. Mitchell |
| Aldermen Elect | M. Byblow |
| | C. Carlson |
| | R. Davies |
| | M. Hampton |
| Town manager | J.R. Couture |
| Works Foreman | W.E. Syverson |
| | A.D. McKay |
| Town Secretary | J. Allison |

January, 1980

| | |
|----------------|---------------|
| Mayor Elect | C.L. Mitchell |
| Aldermen Elect | M. Crawford |
| | R. Davies |
| | M. Hampton |
| | M. Rawlings |
| Town Manager | J.R. Couture |
| Town Engineer | R. Cotterill |
| Works Foreman | A.D. McKay |
| Town Secretary | J. Allison |

January, 1982

| | |
|----------------|--|
| Mayor Elect | C.L. Mitchell |
| Aldermen Elect | T. Bartsch |
| | H. Byblow |
| | R. Davies |
| | M. Hampton |
| By Election | E.W. Smith (Aug. 11/82) (death of R. Davies) |
| Town Manager | J.R. Couture |
| Town Engineer | R. Cotterill (April/83 resigned) |
| Town Secretary | J. Allison |

January, 1984

| | |
|--------------|--------------|
| Mayor Elect | M.O. Hampton |
| Aldermen | H.S. Byblow |
| | D.I. Gates |
| | B.S. Sidhu |
| | E.W. Smith |
| Town Manager | J.R. Couture |

* The final meeting of this Council was held on November 9, 1985.

Rick Butler was appointed as Administrator of the Town

| | |
|----------------------------|--|
| Administrator | Rick Butler |
| Advisory Committee Members | Frank Redmond Donna Smith Nora Wilkinson |

| | |
|-------------------------|--------------|
| Town Manager | J.R. Couture |
| Superintendent of Works | A.D. McKay |

January, 1986

| | |
|--------------|------------|
| Town Manager | D.M. Power |
|--------------|------------|

August, 1986 - T. Bartsch appointed to replace F. Redmond on Advisory Committee
October, 1986 - P. Forbes appointed to replace N. Wilkinson on Advisory Committee

November, 1987 Election

| | |
|-------------|---|
| Mayor Elect | R. Gault |
| Councillors | D. Smith P. Forbes I. Graham J. Gordon |

| | |
|--------------|------------|
| Town Manager | D.M. Power |
|--------------|------------|

November, 1988

| | |
|-------------|---|
| Mayor Elect | T. Bartsch M. Kaytor D. McKay I. Graham A. Jansen |
|-------------|---|

| | |
|--------------|--|
| Town Manager | D.M. Power (finished July/90) B. Peever (started Sept/90) |
|--------------|--|

October, 1990 By-election

| | |
|-------------|------------------------------------|
| Mayor Elect | S. Blackmore (replaces T. Bartsch) |
|-------------|------------------------------------|

May, 1991 By-election

| | |
|------------|-----------------------------------|
| Councillor | W. Gilchrist (replaces A. Jansen) |
|------------|-----------------------------------|

Councillor I. Graham resigned July 2/91 - no by-election held as regular election held in November/91.

November, 1991

| | |
|-------------|-----------------------|
| Mayor | B. Byblow (acclaimed) |
| Councillors | B. Hall |

J. Cox
R. Oakes
R. Bamford

Chief Administrative Officer - B. Peever

July, 1992 By-election

Mayor B. Gault (acclaimed) (replaces B. Byblow)

Clerk O.E. Payne
Manager of Operations J. Bowers

July, 1993 By-election

Councillor M. Von Harten (replaces J. Cox)

September, 1993 By-election

Councillor P. Forbes (replaces B. Hall)
E. McCotter (replaces R. Oakes)

October, 1994

Mayor J.R. McLachlan
Councillors E. McCotter
P. Forbes
M. Von Harten
M. Timm

January, 1997 By-election

Councillor E. Croft (replaces E. McCotter)

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Community Development Plan: Town of Faro, vol. 1 & 2, EPEC Consulting Western Ltd., Whitehorse, 1977.

Community Study Kit...Faro, Julie Cruikshank, Yukon Department of Education, Whitehorse, 1975.

Town of Faro, Official Community Plan, vol. 1 & 2, Makale and Kylo, June, 1981.

Ordinances

The Municipal Ordinance, Revised Ordinances of the Yukon Territory, 1972 vol. II, Chap. M-12.

The Village of Faro Ordinance, Ordinances of the Yukon Territory, Chap. 2, 1970 (Third Session).

Commissioner's Orders

Administrators were appointed under C.O. 1970/233, 1970/302, and 1970/238.

The *Village of Faro Ordinance* was formally proclaimed under C.O. 1970/350.

The Village of Faro became a Town under the *Municipal Ordinance* through C.O. 1972/213.

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